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### Importing FAQ's:

Before shipping, be sure that your vehicle is 15 years or older. Vehicles less than 15 years old at time of arrival in Canada must be exported or surrendered for destruction!! Many sellers will offer a storage service until the vehicle is admissible to Canada so don't be afraid to ask if this service is available. You will NOT be able to store it in Canada until it is admissible. Transport Canada regulates the age of vehicles imported from overseas and because these vehicles are greater than 15 years old, they are exempt from the RIV program and the Federal Inspection.

1. What documents do I need to complete the Customs portion of the import?
  - a. Bill of Sale from seller – marked “paid” – FOB price for the vehicle should be separated from ocean shipping and marine insurance charges otherwise you will pay CBSA fees on the whole sum when only the FOB should be subject to duty & taxes.
  - b. Japanese Export Certificate (de-registration)
  - c. Fully English translated Export Certificate
  - d. Bill of lading
  - e. Arrival notices/manifests – please ask your seller to show Across-Border Customs Solutions as the notify party on your bill of lading. This will tell the port/shipping line to provide these documents to us directly. If you receive these documents, please forward them to us by fax or email.

**\*\*Please Note\*\***

If you have received one of the (3) Original Bill of Ladings (named First, Second or Third Original) from your seller/shipper you will need to surrender it to the steamship line in order to obtain your vehicle once it has been Customs released. Please ask us for instructions should this apply to you. If your bill of lading is stamped “surrendered”, please disregard this note.

Customs Brokers do not require original documents to complete the clearance. Please instruct your seller to fax/email copies of the first 4 items above to us and the originals can be sent to you directly. Keep these in a safe place as they will be matched with originals that we will provide and all be used to complete the package for registration/insurance. None of these documents are required by the inspection facility so if they ask for these, provide copies only.

2. What charges can I expect to pay when importing a vehicle from overseas?
  - a. Duty 6.1%
  - b. GST 5%
  - c. Excise tax for air conditioning \$100 (if vehicle does not have air conditioning, please ask the seller to state this on bill of lading otherwise

CBSA will make own determination regarding this charge. A vehicle equipped with non-functioning a/c is still considered to have a/c. Only vehicles never equipped with a/c are exempt from this fee)

- d. Port fees – vary depending on ro/ro or container. Range is typically \$65-\$200.
- e. Destuffing fees – only applicable on containerized shipments. Range \$300-\$500/vehicle and maybe assessed directly by the shipping line or to the broker who will in turn bill you for the fee.
- f. CBSA soil exam - \$43 + GST
- g. PST is payable at time of registration (other than AB)
- h. Broker Fees – we charge \$200 service fee
- i. Port Storage/Demurrage – although we make every effort to avoid these charges, occasionally port storage or demurrage do occur. These can be due to CBSA related delays, pickup appointment scheduling, late payment by the client, carrier or warehouse availability. Across-Border does not take responsibility for these charges and will invoice for them should they occur.

3. How does the process work?

- a. After the ship arrives, the vehicles (or containers) are discharged. CBSA will then perform the soil exam. It is highly recommended that all vehicles be thoroughly cleaned PRIOR to leaving Japan – if CBSA finds the vehicle is dirty, it **MUST BE EXPORTED!!**
- b. We will provide you with an invoice outlining the charges that are able to be foreseen. Payment in full must be received before we will begin processing the file. Additional charges that may be incurred will be billed after the fact and must be paid in full before we will mail your document package. This is rare, but must be noted!
- c. We will pay the import related charges on your behalf to the parties involved. For example, duty & taxes pay to CBSA, port fees to the port or shipping line, CBSA soil to CBSA, etc.
- d. Once clearance is received, we will ensure that the port has received the relevant notifications and advise who will pickup the vehicle. If you would like assistance with one of our value-added services (outlined below), please let us know.
- e. Your final document package will be sent to you Canada Post ExpressPost and a tracking number provided.

4. I live outside of BC, how do I get my car?

- a. Pickup in Vancouver yourself – many of our AB clients do opt to fly out and drive the vehicle home themselves. Before making this decision, there are a few items to consider.
  - 1. fluids, belts and tires may not be in optimal condition to make a long roadtrip. We can arrange for the vehicle to be checked over (see our value-added services).
  - 2. you will require temporary insurance from your insurance broker in order to drive the vehicle back
  - 3. weather conditions may not be conducive to driving a vehicle that is new to you and not inspected
- b. Transport to you can be arranged – quotes are available for all 3 options:

1. to the railyard at the closest major center – you will need temp insurance or a trailer to move from there
  2. to the facility that will be completing your provincial inspection and compliance work
  3. to your driveway
5. I live in Vancouver area, but have no idea what to do next!
- a. We can arrange local towing, BC inspection, compliance and maintenance as well as assist right through the insurance process. Please ask us for more info!
6. How do I pay for your services?
- a. We accept Visa & Mastercard – a 3% processing charge will be added to your invoice
  - b. Certified funds or cash can be deposited directly to our TD Bank business account
  - c. Email money transfer
  - d. Wire transfer

Value-Added Services:

We offer transportation assistance to all of our clients, local or out-of-province. Rates are available on request – please advise the delivery address otherwise the rate quoted will be to the railyard at the closest major center.

For our BC Clients, we can assist with compliance and BC inspection arrangements as well as registration and licensing. We do hope to be able to provide compliance/inspection facilities in other provinces soon and will update our services once we can do so. Please ask us how we can help!

Once you have determined how you'd like to proceed, please complete our power of attorney form and payment options document found at the end of this package and return to us either by fax (604-630-9910) or email to [info@across-border.com](mailto:info@across-border.com).

We look forward to working with you!

- Susan & Monika